



**Enterprise Document Management Made Easy...**

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Incorporated in 1980, **Loris Technologies Inc.** is a leading innovator in the development and deployment of enterprise document management capture, archival and workflow solutions.

We rapidly deploy effective mission critical solutions, delivering measurable outcomes, cost effectively and securely.



Our innovative technology combined with our no-nonsense approach have earned us the business of a broad range of enterprises.

These representative organizations have achieved dramatic efficiency gains, with nominal investment, rapidly.



Independent studies have shown that **40 to 60%** of office time is spent handling paper. That equals **12 to 15%** of a company's total expenses!

Sources: Coopers & Lybrand, PC Magazine, AIIIM, Imaging Magazine.



For every **10** printed pages, only **1** is ever consulted.

Sources: Coopers & Lybrand, PC Magazine, AIIIM, Imaging Magazine.



**7.5%** of all documents get lost, **3%** of the remainder get misfiled.

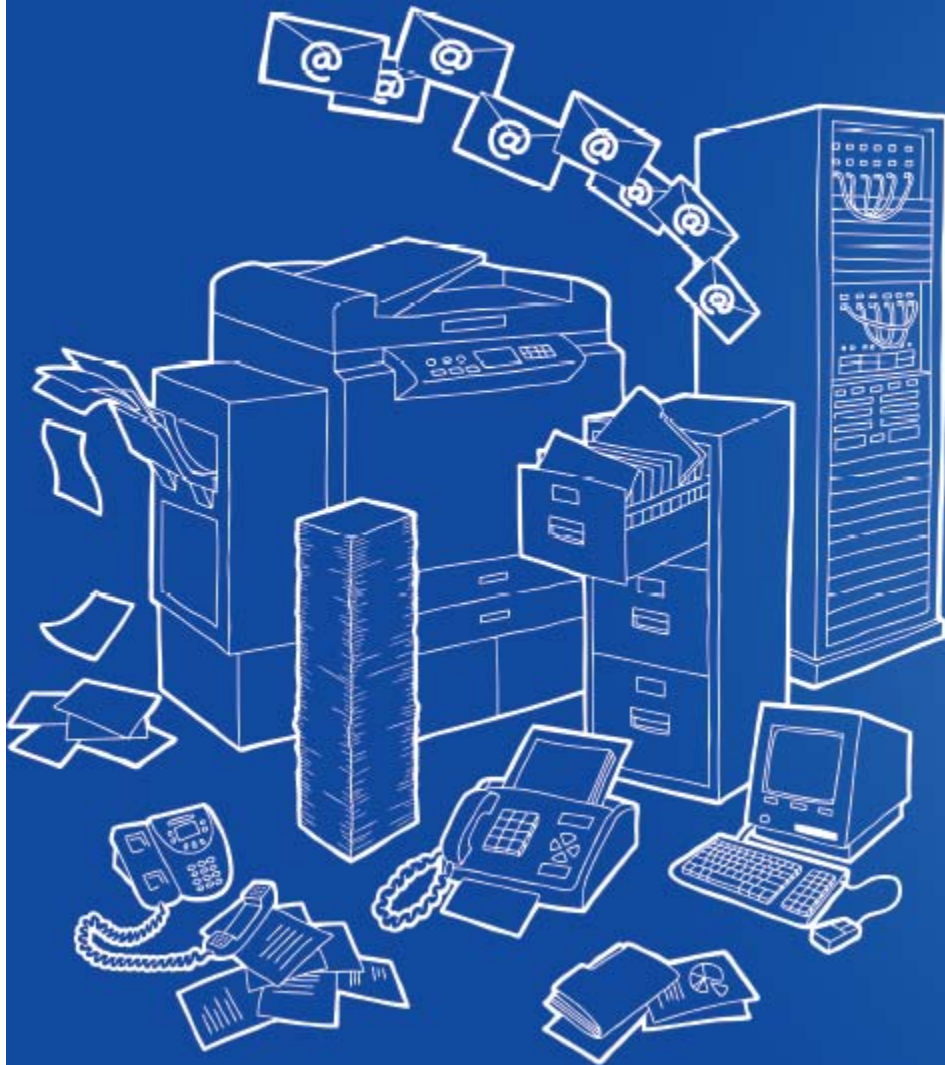
Sources: Coopers & Lybrand, PC Magazine, AIIIM, Imaging Magazine.



Only **10%** of corporate information lies in structured databases. The remaining **90%** - often critical to business processes – lies unmanaged in chaotic file system structures.

Sources: Coopers & Lybrand, PC Magazine, AIIIM, Imaging Magazine.

# The FileNexus Solution



from this

to this

Enterprise  
Document  
Management  
Made Easy



Capture > Archive > Manage



## CAPTURE



- Import data from any source
- Classify documents
- Index documents
- Organize documents
- Auto-population

## ARCHIVE



- Secure central repository
- Compliant encrypted storage
- Infinite scalability
- Disaster recovery & business continuity

## MANAGE



- Global retrieval
- Workflow
- Presentment
- Retention
- Version control
- Reporting

**TEXT & PDF  
MODULE**

Print to FileNexus  
directly from host  
systems



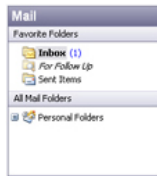
**PC MODULE**

Drag and Drop PC  
files from the desktop



**EMAIL MODULE**

Automatic capture  
of  
all emails from the  
Exchange Server



**IMAGE MODULE**

Dedicated Scanners  
Multifunction copiers



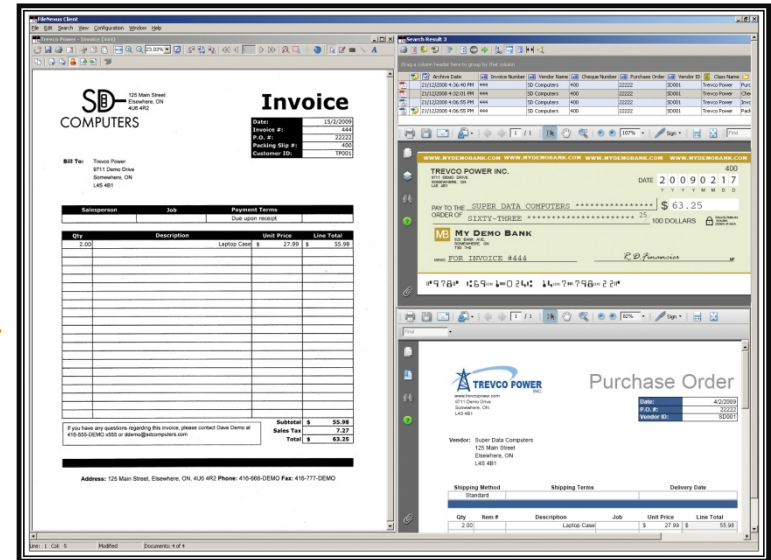
**FAX CAPTURE  
MODULE**

Inbound faxes



**CHECK SCAN  
MODULE**

Remittance  
processors



**PDF, Email and Text Server Modules  
require no manual indexing...**

**FileNexus automatically populates the  
index values**

# Archive...secure, compliant, auditable

**Folder** →

**Index** →

**User** →

**Group** →

**Original records cannot be altered, individual files cannot be deleted**

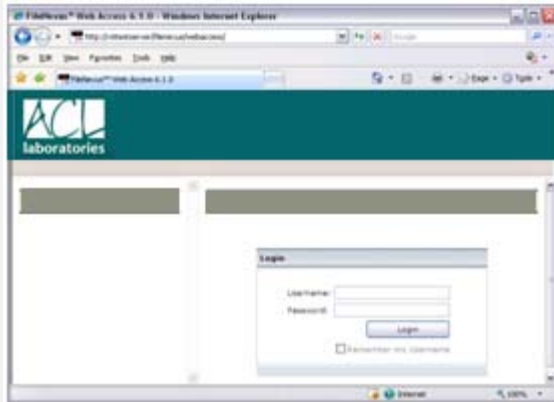
Account Type	SIN	Date	Archive Date	Document Type
RESP, RSP Line of Credit, Smit	444666888	01/03/2008	05/06/2008 11:40:47 AM	Monthly Statement
RESP, Terra Partners Portfolio	111333555	01/03/2008	05/06/2008 11:14:16 AM	Monthly Statement
RESP, Terra Partners Portfolio	111333555	01/02/2008	05/06/2008 11:13:26 AM	Monthly Statement
RESP, Terra Partners Portfolio	111333555	16/06/2006	05/06/2008 11:12:26 AM	Direct Deposit Auth
RESP, Terra Partners Portfolio	111333555	02/06/2006	05/06/2008 11:11:37 AM	Credit Application
RESP, RSP Line of Credit, Smit	444666888	01/05/2008	05/06/2008 11:11:25 AM	Monthly Statement
RESP, RSP Line of Credit, Smit	444666888	01/05/2008	05/06/2008 11:11:13 AM	Account Closure Notice
RESP, RSP Line of Credit, Smit	444666888	01/06/2008	05/06/2008 11:11:01 AM	Monthly Statement
RESP, RSP Line of Credit, Smit	444666888	01/04/2008	05/06/2008 11:08:45 AM	Monthly Statement
RESP, RSP Line of Credit, Smit	444666888	20/03/2008	05/06/2008 11:08:05 AM	Account Closure Notice

**Full audit log for every file detailing user, date, time, and action (viewed, printed, modified index, moved, etc.)**

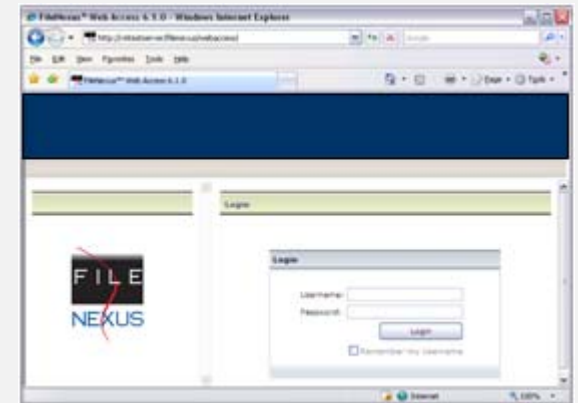


## Accessing Data in FileNexus

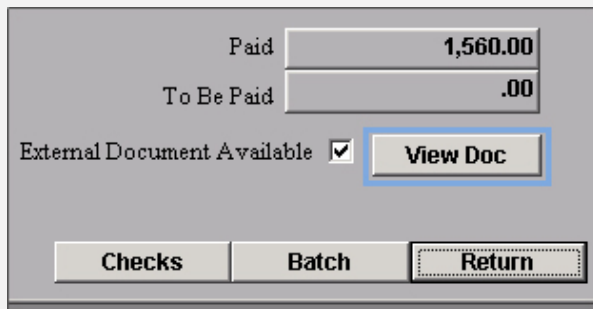
### Custom Web Portals



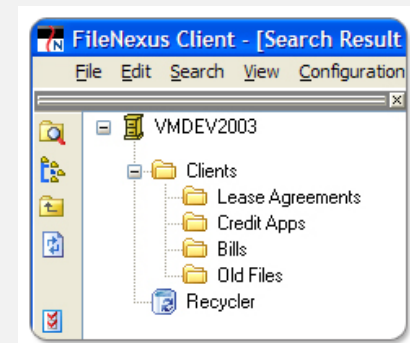
### FileNexus WebClient

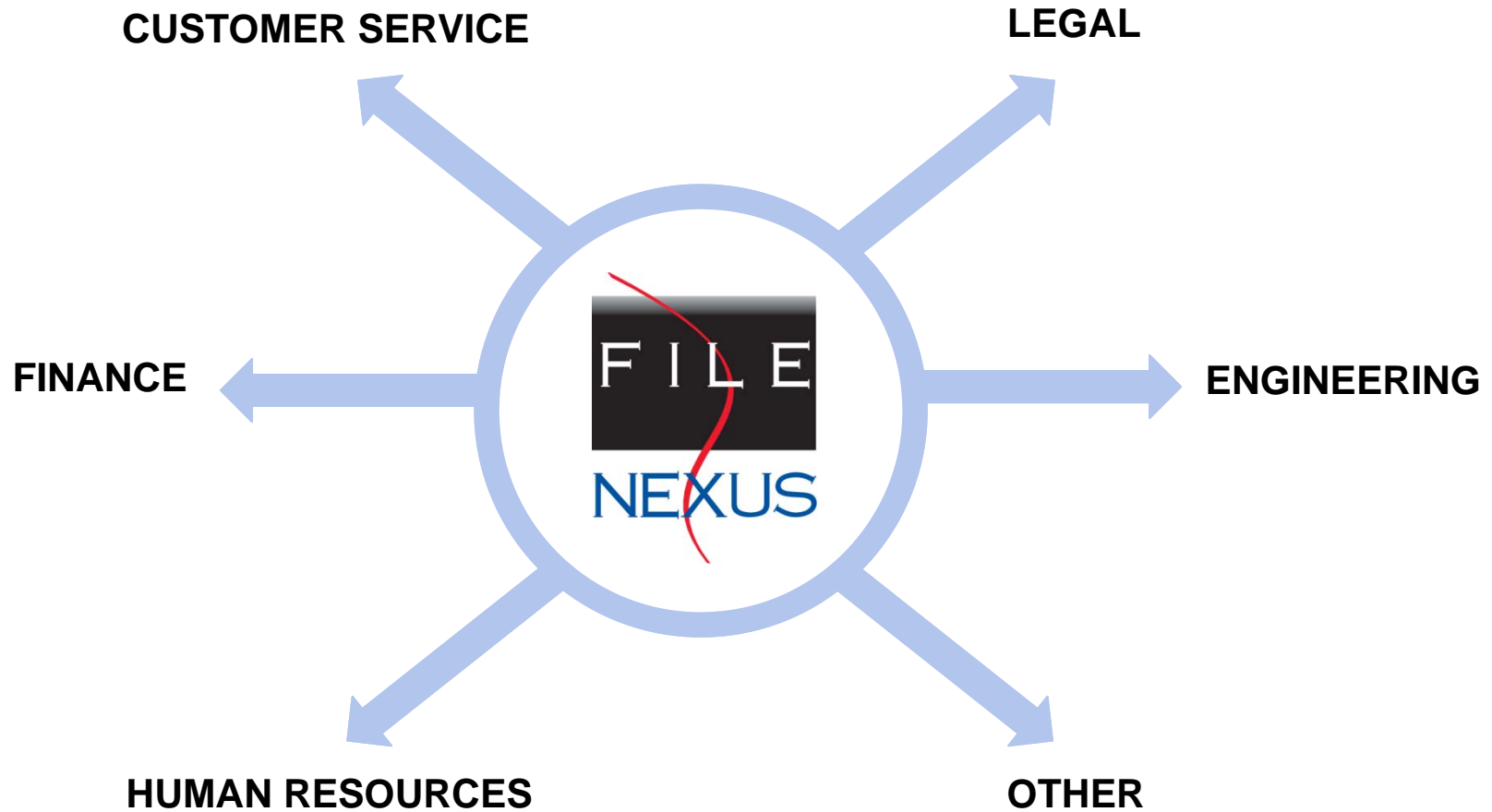


### Host Systems



### FileNexus Client







**Enterprise Document Management Made Easy...**



- Streamlines the approval cycle
- Saves time – AP Vouchers are entered ONCE
- Reduces overhead and increases staff efficiency and productivity
- Cheaper and quicker auditing

***“Now we have solid, readily accessible documentation on ‘why’ we are doing ‘what’ we are doing. FileNexus has upped our game in terms of our ability to document the validity of expenditures made by the city.”***

Jeffrey B. Blume, Director of Finance  
The City of Ferguson



- Instant recall and handling of records
- Automated workflows
- Integration into host systems
- Capture and centralization of all records
- Business Continuity

***“Our experience with FileNexus is already paying dividends... we are just beginning to take advantage of the robust abilities of FileNexus as a complete document management solution.”***

Jim Geary, Director of Customer Service  
The City of Clearwater, Florida



- Rapid implementation less than two weeks
- Direct integration into Hillsdale BPU’s existing financial and billing systems
- immediate cost and productivity savings

***“FileNexus virtually eliminated our need to print and store paper files, reduced our costs and made us more efficient. As our solution provider, Loris understood our needs and worked with us to quickly streamline our operations.”***

Annette Kinney, Chief Financial Manager / Assistant Director Hillsdale



- Project files were irreplaceable, degradation due to age, or misfiling and loss was a threat to station operations
- captured all relevant records dating back to 1917

***“Our initial reason to implement FileNexus was to facilitate the filing and retrieval of our engineering drawings, but that was just the starting point in making our overall document retrieval much more efficient.”***

John Mattinson, President  
Orillia Power Corporation



- Workflow automation and workforce management
- Budget management
- Better billing
- Improved efficiency
- Archiving of critical documents

***“Before FileNexus, we lacked visibility. We would issue a work order and we couldn’t know for certain where it went, who received it, or at what stage it was in. Now we know where a document is in the process at all times.”***

Patrick Leung, Manager, Capital  
PowerStream Inc.



- Positively impacted workflow
- Providing a single cohesive repository for all document management, workflow and retention needs
- Implemented quickly

***“We considered several document management systems, but in the end we were most impressed with the functionality of FileNexus and the fact that it integrated so seamlessly with our existing host system.”***

Bobby Wells, Vice President of IT  
Roanoke Gas





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# Questions?

# Thank You

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